

**How will I be able to find the items I am looking for?**

There are several ways to find items.

On the left side, the major product categories are listed. You can click a category and then the sub-categories are displayed in the main screen. You can click the sub-category and a list of items will be displayed. A maximum of 20 items will be displayed on a page. Then you can select the pages that you would like to view.

You can use the item search field. Type the entire Parlec item number, or just the first few characters. Click "Go" or press enter. The items that appear in the display will be any item that STARTS with the characters that you typed into the search field. The search field is NOT case sensitive.

You can use the description search field. Type part of the description and click "Go" or press enter. The items that appear in the display will be any item that contains the characters that you typed, ANYWHERE in the item description field. This search field is NOT case sensitive.

**How current are the "Quantity on Hand" numbers?**

The data is refreshed three times each day. 10:30 am 2:30 pm and 6:30 pm Eastern Standard time.

**What items are found on this Web application?**

Parlec's standard product lines are displayed. You will not see specials, modifications, components, or private label items.

**How is the Discount Price calculated?**

Your username determines what customer type you are: Bronze, Silver, Diamond, Gold etc. Based on the item's product code and your customer type, the discounted price is calculated from the list price.

**Do I have to order using this system?**

No, you can use this system to check item availability and pricing. If you want to place an order request you can, but it is not necessary.